

## **EVALUATION / REPORTING / TESTIMONIAL**

Please include in your testimonial comments to some of the topics listed below

### **Announcement of the course**

- How did you hear about the course?
- How informative is the description of the course structure on the OLAT Internet site?
- How did you prepare yourself for the course?
- How useful was the OLAT site for preparation before the course?
- Are course costs and expenses bearable and appropriate?
- What can we do better?

### **Communication before the course**

- How helpful was the feedback from the organizers before the course?
- Did you get the necessary help in arranging for travel, visa and preparing your experiments?
- Did the pickup upon arrival work out smoothly?
- Do you know why you were selected?
- How useful were the introductory presentations by the participants?
- Are the interests of the selected participants too broad or too narrow?
- What else would have been useful to know for the preparation of your own experiments?
- Suggest improvements, give recommendations for future courses.

### **Course Organisation and Contents**

- Were the teaching team / the instructors what you expected?
- Was the support by the staff satisfactory?
- Were instructors and staff available when you needed them?
- Was the course schedule adequate or overloaded?
- Did the course contents fulfil your academic expectations?
- Were the special events (Outreach, Symposium) necessary components of such a course?
- Were student activities (input from the side of the students) adequate; what would you have done differently?
- How can the organization and the contents be improved ?

### **Course on land**

- Was the local organization satisfactory?
- How do you evaluate the lab facility, infrastructure at the land base?
- How could the use of IT be improved from the beginning?
- Were you adequately prepared for lab work?
- Did the accommodations (room and board) fulfil your expectations?

- How can the course section on land be improved?

### **Course at Sea**

- Were you properly prepared for your work at sea?
- Was there enough time to execute the work at sea?
- How did the collaboration function at sea?
- What can be improved and how for the course section at sea?

### **Achievements**

- Is there a discrepancy between course goals set and goals reached?
- Did the course topics allow you to fulfil your personal goals?
- Did the course help you getting the expected research results?
- Were the presentations of results informative?
- How do you judge the team spirit?
- How will you adhere to the work ethics rules of the course?
- What can be improved and how?

### **Outlook / Recommendations**

- What needs to / can be improved in order to develop the course further?
- Should the timing be changed?
- Propose changes / make recommendations for future courses and activities!
- Tell us about highlights!
- Tell us about how the course will have an impact on your work, your career, your outlook in science!

### **Mandatory**

- Testimonial (ALL)
- Pictures (ALL)